

THE FORWARD PLAN

(INCORPORATING NOTICE OF KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE AND NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE)

Schedule 1 to this document sets out details of the various decisions that the [Executive](#) and full [Council](#) are likely to take over the next twelve months in so far as they are known at the time of publication. Except in rare circumstances where confidential or exempt information is likely to be disclosed, all decisions taken by the Executive and full Council are taken in public, and all reports and supporting documents in respect of those decisions are made available on our website.

Members of the public are welcome to attend and, in most cases, participate in all of our meetings and should seek confirmation as to the timing of any proposed decision referred to in the Forward Plan from the Committee Services team by telephone on 01483 444102, or email committeeservices@guildford.gov.uk prior to attending any particular meeting.

Details of the membership of the Executive and the respective areas of responsibility of the Leader of the Council and the lead councillors are set out in Schedule 2 to this document.

Key decisions

As required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document also contains information about known key decisions to be taken during this period.

A key decision is defined in the Council's Constitution as an executive decision which is likely to result in expenditure or savings of at least £200,000 or which is likely to have a significant impact on two or more wards within the Borough.

A key decision is indicated in Schedule 1 by an asterisk in the first column of each table of proposed decisions to be taken by the Executive.

In order to comply with the publicity requirements of Regulation 9 of the 2012 Regulations referred to above, we will publish this document at least 28 clear days

before each meeting of the Executive by making it available for inspection by the public on our website: <http://www.guildford.gov.uk/ForwardPlan>

Availability of reports and other documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document to be submitted to a decision-maker for consideration in relation to a matter in respect of which a decision is to be made will normally be available for inspection on our website five clear working days before the meeting, or the date on which the proposed decision is to be taken. Other documents relevant to a matter in respect of which a decision is to be made may be submitted to the Executive, or to an individual decision maker, before the meeting or date on which the decision is to be taken, and copies of these will also be available online.

Taking decisions in private

Where, in relation to any matter to be discussed by the Executive, the public may be excluded from the meeting due to the likely disclosure of confidential or exempt information, the documents referred to above may not contain any such confidential or exempt information.

In order to comply with the requirements of Regulation 5 of the 2012 Regulations referred to above, Schedule 1 to this document will indicate where it is intended to deal with any matter in private due to the likely disclosure of confidential or exempt information. Where applicable, a statement of reasons for holding that part of the meeting in private together with an invitation to the public to submit written representations about why the meeting should be open to the public when the matter is dealt with will be set out on the relevant page of Schedule 1.

Pedro Wrobel

Joint Chief Executive of Guildford and
Waverley Borough Councils

Guildford Borough Council
Millmead House

Millmead Guildford

GU2 4BB

Dated: 18 April 2024

EXECUTIVE: 09 May 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Annual Weyside Urban Village Report	To note the current financial forecast for the Weyside Urban Village report. To note the ongoing work on the financial mitigation strategy. To approve the transfer of funds from provisional to approved capital programme To approve officer delegations to enter into future contracts.	Yes	Report to Executive (09/05/24) Report to Council (13/05/24)	Abi Lewis abi.lewis@guildford.gov.uk

*Information regarding this item is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, namely:

“(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)” and

“(5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings”

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matters, must do so in writing to: Carrie Anderson, Senior Democratic Services Officer by email: carrie.anderson@guildford.gov.uk by no later than midday 1 May 2024.

COUNCIL: 13 May 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Annual Weyside Urban Village Report	To note the current financial forecast for the Weyside Urban Village report. To note the ongoing work on the financial mitigation strategy. To approve the transfer of funds from provisional to approved capital programme To approve officer delegations to enter into future contracts.	Yes	Report to Executive (09/05/24) Report to Council (13/05/24)	Abi Lewis abi.lewis@guildford.gov.uk

	Appointment of Committees, Chairpersons and Vice-Chairpersons	To approve	No	Report to Council (13/05/24)	John Armstrong john.armstrong@guildford.gov.uk
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*Information regarding this item is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, namely:

“(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)” and

“(5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings”

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matters, must do so in writing to: John Armstrong, Democratic Services and Elections Manager by email: john.armstrong@guildford.gov.uk by no later than midday 3 May 2024.

EXECUTIVE: 16 May 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Anti-Fraud & Corruption Policy and Strategy	To consider and agree the policy	No	Report to Executive (16/05/24)	Susan Sale susan.sale@guildford.gov.uk
	Consideration of confirmation for an Article 4 Direction on land on the south and east sides of Chase Cottage, Sutton Place, Abinger Hammer,	To confirm the Article 4 Direction on land on the south and east sides of Chase Cottage, Sutton Place, Abinger Hammer, Dorking, RH5 6RP as shown on the plan attached to the Article 4 Direction.	No	Report to Executive (16/05/24)	Darren Gregory darren.gregory@guildford.gov.uk

	Dorking, RH5 6RP				
*	G-Live Contract Procurement	Approval process for appointment of future operator	No	Report to Executive (16/05/24)	Charlotte Brindley charlotte.brindley@guildford.gov.uk
*	Resource and Capacity Review of the Legal and Democratic functions of the Councils	To review resourcing capacity in respect of a potential growth bid.	No	Report to Executive (16/05/24)	Susan Sale susan.sale@guildford.gov.uk

	Review of Customer Charter	To review and approve	No	Report to Executive (16/05/24)	Nicola Haymes nicola.haymes@guildford.gov.uk
	Review of Executive Support Resource to the Corporate Management Board	To review resourcing in regard to the Executive Support function for both councils in respect of a potential growth bid.	No	Report to Executive (16/05/24)	Susan Sale susan.sale@guildford.gov.uk

EXECUTIVE: 12 June 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Guildford Park Road Development	To select the development partner	No	Report to Executive (12/06/24) Report to Council (13/06/24)	Rachel Harper rachel.harper@guildford.gov.uk
	Weyside Mitigation Strategy	To receive and discuss the options to mitigate the financial deficit in the Weyside Urban Village scheme	*Yes	Report to Executive (12/06/24) Report to Council (13/06/24)	Abi Lewis abi.lewis@guildford.gov.uk

	Pre-Application Service and associated charging schedules	To consider a review	No	Report to Executive (12/06/24)	Claire Upton-Brown claire.upton-brown@guildford.gov.uk
*	Shaping Guildford's Future	To agree the proposed scoping and budget expenditure for Phase 3	No	Report to Executive (12/06/24)	Abi Lewis abi.lewis@guildford.gov.uk

*Information regarding this item is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, namely:

“(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)” and

“(5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings”

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matters, must do so in writing to: Carrie Anderson, Senior Democratic Services Officer by email: carrie.anderson@guildford.gov.uk by no later than midday 4 June 2024.

COUNCIL: 13 June 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Guildford Park Road Development	To select the development partner	No	Report to Executive (12/06/24) Report to Council (13/06/24)	Rachel Harper rachel.harper@guildford.gov.uk
	Weyside Mitigation Strategy	To receive and discuss the options to mitigate the financial deficit in the Weyside Urban Village scheme	*Yes	Report to Executive (12/06/24) Report to Council (13/06/24)	Abi Lewis abi.lewis@guildford.gov.uk

	Solace governance report and improvement plan	To consider and approve recommendations	No	Report to Council (13/06/24)	Susan Sale susan.sale@guildford.gov.uk
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*Information regarding these items is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, namely:

“(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)” and

“(5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings”

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matters, must do so in writing to: John Armstrong, Senior Democratic Services and Elections Manager by email: john.armstrong@guildford.gov.uk by no later than midday 5 June 2024.

EXECUTIVE: 11 July 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	The Corporate Plan	To consider and approve the Corporate Plan	No	Report to Overview and Scrutiny Committee (04/06/24) Report to Executive (11/07/24) Report to Council (23/07/24)	Robin Taylor robin.taylor@guildford.gov.uk
*	Clover Road and Rapleys Field Pre Construction Services Agreement and Building Contract	Appointment of contractor	No	Report to Executive (11/07/24)	Simon Parsons simon.parsons@guildford.gov.uk

	Local Cycling and Walking Infrastructure Plan	To endorse the Local Cycling and Walking Infrastructure Plan.	No	Report to Executive (11/07/24)	Kimberley Ewan kimberley.ewan@guildford.gov.uk
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COUNCIL: 23 July 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	The Corporate Plan	To consider and approve the Corporate Plan	No	Report to Overview and Scrutiny Committee (04/06/24) Report to Executive (11/07/24) Report to Council (23/07/24)	Robin Taylor robin.taylor@guildford.gov.uk
	Governance Framework- Housing Services	To consider an update report from the Strategic Project Board	No	Report to Corporate Governance and Standards Committee (06/06/24) Report to Council (23/07/24)	Susan Sale susan.sale@guildford.gov.uk

EXECUTIVE: 08 August 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Capital and Investment Outturn Report 2023-24	To submit any comments to the Executive, prior to determination by full Council.	No	Report to Corporate Governance and Standards Committee (25/07/24) Report to Executive (08/08/24) Report to Council (08/10/24)	Jo Knight jo.knight@guildford.gov.uk
	HMO Report Update	To consider the update	No	Report to Executive (08/08/24)	Sean Grady sean.grady@guildford.gov.uk

	Housing Revenue Account Final Accounts 2023-24	To submit any comments to the Executive	No	Report to Corporate Governance and Standards Committee (25/07/24) Report to Executive (08/08/24)	Jo Knight jo.knight@guildford.gov.uk
	Revenue Outturn Report 2023-24	To submit any comments to the Executive.	No	Report to Corporate Governance and Standards Committee (25/07/24) Report to Executive (08/08/24)	Jo Knight jo.knight@guildford.gov.uk
	Review of Executive Working Groups 2024	To review	No	Report to Executive (08/08/24)	Carrie Anderson carrie.anderson@guildford.gov.uk

EXECUTIVE: 05 September 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Annual Governance Statement 2023-24	To adopt the Council's Annual Governance Statement 2023-24	No	Report to Executive (05/09/24) Report to Corporate Governance and Standards Committee 26/09/24)	TBC

EXECUTIVE: 03 October 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Dunmore, Broomfield, Wharf Lane and Georgelands Building Contract	Appointment of contractor	No	Report to Executive (03/10/24)	Simon Parsons simon.parsons@guildford.gov.uk

COUNCIL: 08 October 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Capital and Investment Outturn Report 2023- 24	To submit any comments to the Executive, prior to determination by full Council.	No	Report to Corporate Governance and Standards Committee (25/07/24) Report to Executive (08/08/24) Report to Council (08/10/24)	Jo Knight jo.knight@guildford.gov.uk
	Annual Report of the Corporate Governance & Standards Committee	To consider the Annual Report for 2023-24	No	Report to Corporate Governance and Standards Committee (26/09/24) Report to Council (08/10/24)	John Armstrong john.armstrong@guildford.gov.uk

EXECUTIVE: 28 November 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	12 month review of schedule of councillors allowances to be undertaken by Joint Independent Remuneration Panel	To review the recommendations of the 2023 report	No	Report to Executive (28/11/24) Report to Council (03/12/24)	John Armstrong john.armstrong@guildford.gov.uk

COUNCIL: 03 December 2024

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	12 month review of schedule of councillors allowances to be undertaken by Joint Independent Remuneration Panel	To review the recommendations of the 2023 report	No	Report to Executive (28/11/24) Report to Council (03/12/24)	John Armstrong john.armstrong@guildford.gov.uk

EXECUTIVE: 23 January 2025

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Capital and investment strategy (2025-26 to 2029-30)	To comment on various recommendations to the Executive and Council	No	Report to Corporate Governance and Standards Committee (16/01/25) Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk
	General Fund Revenue Budget 2025-26 and Medium-Term Financial Plan 2025-26 to 2027-28	To approve	No	Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk

	Housing Revenue Account Budget 2025-26	To approve	No	Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk
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COUNCIL: 05 February 2025

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Capital and investment strategy (2025-26 to 2029- 30)	To comment on various recommendations to the Executive and Council	No	Report to Corporate Governance and Standards Committee (16/01/25) Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk
	General Fund Revenue Budget 2025-26 and Medium- Term Financial Plan 2025-	To approve	No	Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk

	26 to 2027-28				
	Housing Revenue Account Budget 2025-26	To approve	No	Report to Executive (23/01/25) Report to Council (05/02/25)	Jo Knight jo.knight@guildford.gov.uk
	Pay Policy Statement 2025-26	To approve	No	Report to Council (05/02/25)	Francesca Chapman francesca.chapman@guildford.gov.uk

NOTICE OF OFFICER KEY DECISIONS TO BE TAKEN

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Date the Decision is to be taken on	Contact Officer
	N/A	N/A	N/A	

UNSCHEDULED ITEMS - EXECUTIVE/COUNCIL

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	New Housing Strategy (including Homelessness Prevention and Rough Sleeping Strategies) 2020-2025	To develop a new housing strategy to include the statutory elements of homelessness prevention and rough sleeping.	No	Council	Julian Higson Julian.higson@guildford.gov.uk
*	Charging for Regulatory Services	To consider proposal to charge for pre- application advice.	No	Council	Richard Homewood Richard.homewood@guildford.gov.uk
*	Community Infrastructure Levy Charging Schedule	To adopt the Community Infrastructure Levy Charging Schedule	No	Council	Stuart Harrison stuart.harrison@guildford.gov.uk
*	Marketing Requirements SPD	To adopt the Marketing Requirements SPD	No	Council	Stuart Harrison

SCHEDULE 2

MEMBERSHIP OF THE BOROUGH COUNCIL'S EXECUTIVE

**AREAS OF RESPONSIBILITY FOR THE LEADER OF THE COUNCIL & LEAD COUNCILLORS
GUILDFORD BOROUGH COUNCIL**

Councillor	<i>Areas of Responsibility</i>
<p>Leader of the Council and Lead Councillor for Housing</p> <p>Councillor Julia McShane</p> <p>75 Applegarth Avenue Park Barn Guildford Surrey GU2 8LX</p> <p>(Westborough Ward)</p>	<p>Homelessness, Housing Advice, Landlord Services, Housing Maintenance and Repairs.</p>

Councillor	<i>Areas of Responsibility</i>
<p data-bbox="483 244 860 411">Deputy Leader of the Council and Lead Councillor for Regeneration</p> <p data-bbox="483 443 860 751">Councillor Tom Hunt c/o Guildford Borough Council Millmead House Millmead Guildford GU2 4BB</p> <p data-bbox="483 799 680 839">(St Nicolas)</p>	<p data-bbox="909 244 1711 368">Corporate Capital Projects, Housing Delivery, Regeneration, Economic Development and Transport.</p>
<p data-bbox="483 855 831 979">Lead Councillor for Engagement and Customer Services</p> <p data-bbox="483 1002 875 1270">Councillor Angela Goodwin 27 Guildford Park Road Guildford Surrey GU2 7NA</p> <p data-bbox="483 1318 636 1358">(Onslow)</p>	<p data-bbox="909 855 1704 1023">Communications and Engagement, Complaints, Ombudsman, Customer services, Case Management, Digital services, Freedom of Information, ICT and Business Systems.</p>

Councillor	<i>Areas of Responsibility</i>
<p>Lead Councillor for Commercial Services</p> <p>Councillor Catherine Houston</p> <p>c/o Guildford Borough Council Millmead House Millmead Surrey GU2 4BB (Shalford)</p>	<p>Building Control, Events, Heritage, Leisure and Off-Street Parking.</p>
<p>Lead Councillor for Finance and Property</p> <p>Councillor Richard Lucas</p> <p>“Yorkstones” Horseshoe Lane Ash Vale GU12 5LS (Ash Vale Ward)</p>	<p>Finance and Accounting (General Fund/Housing Revenue Account), Internal Audit, Procurement, Revenues and Benefits, Property and Land Assets, Engineers and Facilities.</p>

Councillor	<i>Areas of Responsibility</i>
<p data-bbox="483 244 831 411">Lead Councillor for Community and Organisational Development</p> <p data-bbox="483 432 752 512">Councillor Carla Morson</p> <p data-bbox="483 536 786 655">11 Foxhurst Road Ash Vale GU12 5DY</p> <p data-bbox="483 708 763 748">(Ash Vale Ward)</p>	<p data-bbox="909 244 1742 627">Careline, Community Grants, Community Safety including Community Safety Partnership, Disabled Facilities Grants, Adaptations, Family Support, Health, Safeguarding, Supporting Vulnerable people, migrants and refugees, Business Transformation, HR, Learning and Development, Payroll, Strategy, Policy and Performance, Programme Assurance, Risk Management and Business Continuity.</p>

Councillor	<i>Areas of Responsibility</i>
<p data-bbox="483 244 831 368">Lead Councillor for Environment and Climate Change</p> <p data-bbox="483 416 786 496">Councillor George Potter</p> <p data-bbox="483 544 860 799">C/o Guildford Borough Council Millmead House Millmead Guildford GU2 4BB</p> <p data-bbox="483 847 763 887">(Burpham Ward)</p>	<p data-bbox="909 244 1742 368">Bereavement, Green Spaces, Parks, Countryside, Trees, Fleet Operations, Street Cleaning, Waste and Recycling and Climate Change.</p>

Councillor	<i>Areas of Responsibility</i>
<p data-bbox="483 244 853 368">Lead Councillor for Regulatory and Democratic Services</p> <p data-bbox="483 416 757 496">Councillor Merel Rehorst-Smith</p> <p data-bbox="483 544 786 711">40 Norwood Road Effingham Surrey KT24 5NX</p> <p data-bbox="483 759 779 799">(Effingham Ward)</p>	<p data-bbox="909 244 1727 539">Air Quality, Corporate Health and Safety, Emergency Planning, Environmental Health/Crime, Food Safety, Licensing, Private Sector Housing, Democratic and Committee Services, Elections, Executive and Civic Support, GDPR, Information Security, Governance, Legal, Overview and Scrutiny Support.</p>
<p data-bbox="483 818 831 898">Lead Councillor for Planning</p> <p data-bbox="483 946 864 986">Councillor Fiona White</p> <p data-bbox="483 1034 707 1201">28 Ash Close Ash Surrey GU12 6AR</p> <p data-bbox="483 1249 786 1289">(Ash Wharf Ward)</p>	<p data-bbox="909 818 1715 938">Planning Applications, Planning Enforcement, Planning Integration and Improvement, Planning Policy</p>

